

# 2023 Election and Campaign Rules

## AFT Local 2373

### 1. Constitution and Bylaws

The nomination and election of AFT Local 2373 officers will be conducted in accordance with the Labor-Management Reporting and Disclosure Act of 1959, as amended.

### 2. Term of Office

The officers elected will serve a two-year term which will begin on **June 1, 2023 and will end on May 31, 2025.**

### 3. Eligibility to Hold Office

Any member who has paid dues through **January 20th, 2023** is in good standing and eligible to run for office.

### 4. Nomination Notice

A nomination notice will be emailed to all Local 2373 dues paying members on or before **January 20th, 2023.**

### 5. Nomination Petition

Any member who is in good standing may submit the PDF of the Nomination Petition to the Elections Committee Chair, Kimberly Poolos ([poolos@rowan.edu](mailto:poolos@rowan.edu)) Any member in good standing may also nominate an individual in good standing via the Union meetings scheduled for **January 20th, 2pm and February 17th, 2pm.**

All nomination petitions must be submitted by **12:00 p.m. on February 24, 2022.** Nomination petitions turned in at 12:01 p.m. or later will not be accepted.

### 6. Candidate Eligibility Determinations

Local 2373 dues records will be reviewed to determine the eligibility of all nominees.

### 7. Candidates Name on Ballot

Candidates' names will appear alphabetically on the ballot.

### 8. Candidates Statements

Each candidate must submit (as a PDF file) a statement no longer than one page (including a brief biography and photo) to Kimberly Poolos ([poolos@rowan.edu](mailto:poolos@rowan.edu)) no later than **Monday, February 27th, 2022 by 12:00 pm (noon).**

### 10. Inspection of the Membership List

Each candidate may inspect (not copy) the Local 2373 membership list once within 30 days

prior to the election. No candidate is entitled to receive a copy of the list. The membership list will be available for inspection at the Local 2373 office in James Hall Room 3013 by appointment only **February 10, 2023 through March 10, 2023**. Any candidate who wishes to inspect the list should contact the AFT office at [aft2373@rowan.edu](mailto:aft2373@rowan.edu).

### **11. Distribution of Campaign Literature**

Local 2373 will honor any reasonable request by a candidate to distribute campaign literature to members at the candidate's expense. Requests will be honored in the order received. Campaign literature must be provided to the AFT office in sealed, stamped envelopes which are ready for mailing. Each candidate should check with postal officials to determine the proper postage. Candidates must pay \$15 for each mailing to cover the cost of address labels. Arrangements have been made for Local 2373 office manager to put address labels on the envelopes containing campaign literature at a rate of \$8.00 per hour. Candidates should contact the AFT office at [aft2373@rowan.edu](mailto:aft2373@rowan.edu) no later than **March 1, 2023** to arrange a mailing.

### **12. Campaign Restrictions**

Federal law prohibits the use of any union or employer funds to promote the candidacy of any person in a union officer election. This prohibition applies to cash, facilities, equipment, vehicles, office supplies, etc., of Local 2373 and any other union, and of employers whether or not they employ Local 2373 members. Union officers and employees may not campaign on time paid for by the union. Federal law also provides that candidates must be treated equally regarding the opportunity to campaign and that all members may support the candidates of their choice without being subject to penalty, discipline, or reprisal of any kind.

### **13. Voter Eligibility**

Any member who has paid dues through **January 20th, 2023** will be eligible to vote in this election.

### **14. Election Notice**

A notice of election will be emailed to the Rowan University email address of each Local 2373 member on or before **January 20th, 2023**. Election notices will also be posted on Local 2373's website.

### **15. Election Ballots**

The election will be held by American Arbitration Association. Ballots will be sent to the Rowan email address of members of Local 2373 on or before **March 10, 2023**. Full members will be able to vote online or by phone.

### **16. Counted Votes**

Voting closes on **March 24, 2023**. American Arbitration Association will finalize the vote tally and ratify the results on **March 31, 2023**.

### **17. Tally of Ballots**

The American Arbitration Association will count and certify the ballots. Voting closes on **March 24, 2023**. The candidate who receives a majority of votes cast (more than 50%) for each office will be declared elected. In case no candidate for a given office receives a majority on the first ballot, a run-off election shall be held as soon as possible between the two candidates receiving the largest number of votes, but in no case later than two weeks from the date of the counting of the ballots in the original election. Any tie votes will be decided by a coin toss conducted by the Election Committee after the tally is completed on or about **March 31, 2023**.

### **18. Election Results**

The election results will be posted on the Local 2373 website and sent to the Rowan email addresses of members of Local 2373 after the election is certified by the American Arbitration Association.

### **19. Election Records**

The Local 2373 Secretary is responsible for maintaining all nomination and election records in a securely locked room in the Local 2373's office in James Hall, Suite 3013 for at least one year after the election, as required by federal law.

### **20. Questions or Problems**

Candidates and members with questions about nomination or election procedures should contact Kimberly Poolos ([poolos@rowan.edu](mailto:poolos@rowan.edu)). Any violation of these rules should be reported promptly to the Election Committee Chair so that corrective action can be taken, if necessary.

### **21. Protests**

Any member may challenge a local union officer election by filing a protest in writing with the Election Committee Chair within 10 days after election results are posted.

1/11/23